



# PARDOE SPORTSMEN'S ASSOCIATION

## BY-LAWS

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### **ARTICLE I: Name, Purpose and Objectives**

The name of this organization shall be "Pardoe Sportsmen's Association," hereinafter referred to as the "Association," a non-profit organization incorporated on 1 April 1949, in the Commonwealth of Pennsylvania.

The Association does not contemplate pecuniary gain or profit, incidental or otherwise, to its members.

The purposes for which it is formed are:

1. To promote the propagation and conservation of the wildlife of our woods and streams, and to protect, at all times, in a legal and just manner, the interests of all true sportsmen;
2. To create and foster a fraternal spirit among the sportsmen of our country, coordinating their interests, and unifying their actions toward the general improvement of wildlife sport conditions;
3. To accomplish by precept and example the highest standards of sportsmanship, and to respect the rights of land owners at all times;
4. To employ educational means of enlightening our members and the general public as to conditions of wildlife and their habitat, and to endorse and teach Safety First rules in all activities;
5. To engage in exhibitions of skill in sports under general terms of rod, gun and dog; to sponsor at least one field day each year for such exhibitions;
6. To cooperate with and support the objects of the Pennsylvania Federation of Sportsmen's Clubs. The by-laws or any amendments thereto shall conform to and supplement, but shall not oppose or miscarry, the aims or objects of said Federation.

#### Objectives

1. The cooperation with other organizations to promote public safety, law and order, and the national defense.
2. The protection and defense of the inalienable constitutional right of the individual American citizen to acquire, transport, possess, carry, and transfer ownership of arms, in order that the people may exercise their right to self-preservation and defense of family, person and property, as well as defend the national and the individual liberty of its citizens.
3. The promotion of marksmanship practice both as a sport and a fundamental aspect of national defense.

4. The promotion of all shooting sports.
5. The promotion of the highest degree of sportsmanship and good fellowship among the membership of the Association, and to prevent the occurrence or tolerance of unsportsmanlike conduct.

## **ARTICLE II: Policies and Procedures**

The Policies and Procedures shall be attached to and made a part of the By-laws of the Association with the exception that they may be amended by a specific resolution requiring a two-third affirmative vote of the Board of Directors actually present during any such regular meeting.

Those desiring to present a resolution should do so on the required form in the appendix A\_10-2010rpc; present to the Board of Directors for approval to present to membership; read to the membership at the first possible meeting; discussion; then present the revised resolution to the Board of Directors for a vote to adopt at the next monthly meeting of the Board of Directors.

## **ARTICLE III: Meeting**

For meeting dates and time refer to Policy and Procedures.

A quorum shall be defined as five (5) members in good standing or in lieu of that, the chairman may declare the session to be a meeting of the whole.

## **ARTICLE IV: Membership**

Membership shall be comprised of law-abiding citizens and legal aliens who subscribe to and are submissive to our By-laws and pay dues. For expanded explanation see Policies and Procedures.

## **ARTICLE V: Officers**

PRESIDENT: It shall be the duty of the President to: preside at all meetings of the members of the Association and the Board of Directors; suggest and initiate the policies of the Association; direct and oversee the business and operations thereof, be Chairman of the Board of Directors; to appoint committees; affix the President's signature to all legal documents of the Association; and with the exception of the Nominating Committee, be an ex officio member, with a vote, of all standing and special committees of the Association.

VICE PRESIDENT: It shall be the duty of the Vice President to preside in the absence of the President or at his request.

SECRETARY: It shall be the duty of the Secretary under the direction of the President to: maintain the records of all members' meetings of the Association; give notice to all members and generally to keep all records of the activities thereof.

TREASURER: It shall be the duty of the treasurer under the direction of the President to: deposit all monies belonging to the Association in the name of the Pardoe Sportsmen's Association in an incorporated depository; keep an accurate detailed record of all gross cash/checks received and disbursements made for all accounts; present the records of all financial accounts, including the record of checks issued.

1. The Treasurer shall provide a full report of the Association's financial status at each members meeting if not required on a more frequent basis by the Board of Directors or a committee with a need for financial information.
2. The treasurer shall assure that sufficient monies remain in the general fund at all times to support the membership.
3. The records of all accounts shall be audited every January and July and a statement of financial condition shall be presented to the Board of Directors
4. The Treasurer shall have a position bond; the minimum amount recommended is for the sum of fifty thousand dollars.

## **ARTICLE VI: Removal/Replacement of Officers**

In the event that a vacancy occurs, for whatever reason, the President shall nominate a replacement for the remainder of that term of office. The Board of Directors will then be charged with confirmation by a majority vote.

Failure to elect a full five (5) member Board of Directors will require the President to nominate, from the membership, a replacement(s) to be confirmed by a majority vote of the members present.

Officers and Board of Directors may be removed from office by a majority vote at a regular meeting, provided that notice of such action shall be signed by twenty-five (25) members in good standing, and said notice was read at two (2) regular Association meetings prior to the meeting of the scheduled vote.

## **ARTICLE VII: Rules**

Refer to Policies and Procedures.

Any person who forfeits membership or their membership is revoked or suspended for any cause whatsoever relinquishes all claims upon the Association and there will be no refund of membership dues or donations.

## **ARTICLE VIII: Elections**

- A. The officers shall comprise the President, Vice President, Secretary and Treasurer, and be elected by written ballot by those members, in good standing, at the December meeting. Their terms of office shall be one year. In the event of a tie, another vote must be taken, however, after the fourth (4<sup>th</sup>) vote the election of that office must be declared null and void. Another election shall be ordered by the President at a future time to allow for campaigning for that office.
- B. The Board of Directors shall be five (5) in number, disbursed in the following manner: One 3 year term; two 2 year terms; two 1 year terms.
- C. The President shall appoint an ad hoc election committee, whose duty it shall be to prepare ballots and conduct the election.
- D. Nominations from the floor at the November meeting each year shall comprise the primary election.

1. All nominees not present at the nomination meeting must be contacted by the election committee and their acceptance of each nomination be secured before listing on the ballot.
  2. Failure to secure a nominee for an open office will permit the incumbent to be given the choice to continue in that office and the ballot is closed.
  3. The name of the nominee may appear in only one (1) office. The exception may be the combination of Secretary and Treasurer to be held concurrently.
  4. Write in votes are permitted on the ballot.
  5. Member in good standing must be present to vote.
- E. The election shall be held at the December meeting.
- F. Voting-notice will be given in the December newsletter that the annual election of officers will be at the December meeting and that it will be a closed meeting. Proof of membership will be necessary to vote (membership card).
- G. All elected officers and directors shall assume office at the January meeting following the election.

## **ARTICLE IX: Standing Committees**

- A. Each standing committee chairman shall be appointed by the President.
- B. Special Committees may be established by the President or the Board of Directors for a period of time in order to perform the duties for which said committees were created. Special committees will report at such time and place as may be specified by the President or the Board of Directors.
- C. All standing committees of the Association shall provide detailed report at the monthly Association meeting.

## **ARTICLE X: Robert's Rules**

Robert's Rules of Order shall be the standard on all points not contained in the By-laws of the Association.

## **ARTICLE XI: Logo**

The official logo of the Association is to be a keystone shape with the Pardoe Sportsmen's Association inside and a ruffed grouse below. This is the original and is to be maintained in perpetuity.

## **ARTICLE XII: Amendments**

These above by-laws shall be examined for needed changes no longer than every two (2) years from the date of adoption. They may be revised as needed prior to that time period.

These by-laws may be amended by a majority vote of the members present at the regularly scheduled monthly members meeting; provided that said amendment(s) shall have been submitted in petition form; signed by ten (10) members in good standing; read at one (1) meeting prior to the meeting at which it is to be voted on for adoption; but no later than the second meeting following the proposed amendment.

Those desiring to present an amendment should do so on the required form in the appendix A\_01-2014rba.

### **ARTICLE XIII: Dissolution**

In the event it becomes necessary to dissolve the Association, all assets will be liquidated and the proceeds disbursed to the Pennsylvania Federation of Sportsmen's Clubs. No officer or member is to benefit from the dissolution of the Association.

These bylaws have been duly voted on and adopted this day, May 12, 2014.

These bylaws have been duly voted on and adopted this day, June 11, 2011.